



VITALITY UNLIMITED POSITION DESCRIPTION

JOB TITLE: ADVANCED PRACTICE REGISTERED NURSE (APRN)
DEPARTMENT: MEDICAL
SUPERVISOR: CLINICAL SUPERVISOR/PROGRAM MANGER

JOB SUMMARY

The Advanced Practice Registered Nurse (APRN) position is responsible for setting appointments for required consumer physical examinations, develop a diagnosis, document the medical history, record the physical as well as physical findings. Dispenses medications as prescribed and conducts sick call screening of consumers in treatment. Administers and reads TB tests on new employees, consumers, reads and informs employees of TB tests results. Additionally, will identify and develop health and medical information crucial to the recovery process of consumers in treatment. This position reports to the Clinical Supervisor and/or Program Manager.

JOB DUTIES AND RESPONSIBILITIES:

- Screens and assesses medical status of all new consumers entering program.
- Reviews completed patient medical histories.
- Checks consumers medications brought into facility and relates information to physician.
- Responsible for supervising of blood pressure, pulse and temperature on any consumers as necessary.
- Responsible for charting all readings in individual files.
- Follows Doctor's orders on how to dispense patient medications, updates records.
- Sets appointments for consumers physical examinations.
- Provides preliminary screening for sick call.
- Provides medical crisis screening.
- Ability to prescribe.
- Routinely checks patient files for appropriate medical documentation.
- Conducts health and medical lecture groups for adolescent and adult consumers.
- CPR certified.
- Required to be present with Doctors exams & interviews.
- Documentation and scheduling in electronic health record.

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- Provide services range from primary and preventative care to mental health.
- On-call

KNOWLEDGE AND SKILLS:

Must have general medical knowledge to assist the provider (physician or advanced practice nurse) in obtaining pre-screening information from consumers for required physical examinations. Will dispense medications as prescribed following provider's orders and will record as appropriate. Must be skilled in giving IM injections. Must have knowledge of and adhere to federal confidentiality regulations governing disclosure of patient information. Must possess a current Nevada driver's license and must qualify for agency insurance coverage. Must have the ability to be self-motivated and perform independently. Excellent communication and interpersonal skills in order to deal with people in distress. The ability to collaborate with colleagues and community partners from other disciplines. Able to adhere to all privacy and confidentiality policies; and capable to use electronic health records.

EDUCATION:

Must possess a Master's Degree in nursing that includes training in a chosen clinical specialty. (Refers to the four recognized general areas of advanced professional specializations: CRNA, NP, CNM and CNS).

